



YP MAINTENANCE SDN BHD

(1033787-X)

DAERAH :.....

DOKUMEN TENDER

RO3

**KERJA-KERJA MEMOTONG
RUMPUT**



YP MAINTENANCE SDN BHD

(1033787-X)

PAHANG STATE ROAD MAINTENANCE

R03 - GRASS CUTTING

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APPENDIX A

**Specification of Works: R03 - Grass
Cutting**

R03 – MAINTENANCE OF GRASS CUTTING

3.1 SCOPE OF WORKS

- a. The Company shall provide all materials, labour, tools, equipment, transport and whatever necessary to carry out the grass cutting works within the specified limits.

-Area of grass cutting shall be within the limit and extent as described below: (Refer to attached Drawing 1)

- i. Along the road shoulders and verges including the roadside and shoulder drains. The grass cutting works shall be for the maximum width of 3 meters of the shoulder or 1m after the road side drain.
 - ii. On cut slopes and embankments, grass cutting works shall be limited up to 1 meter of the slope.
 - iii. Grass cutting for berm drains, interceptor drains and all other type of drains on slope at a width of 1 meter on both sides of the drains for 1st and 2nd berms as the agreed cycle per year.
 - iv. For the 3rd drain and above, the grass cutting works shall be 2 months per cycle.
 - v. At medians.
 - vi. Cleaning of litter and debris during the grass cutting activities.
- b. The grass cutting cycle shall be 1 cycle per month.

3.2 DEFINITION

-Grass cutting shall be defined as the cutting to a required minimum height, removal and disposal of the grass, litter and debris and disposed it at a legal dumping site.

3.3 WORK PROCEDURES

- i. Trimming around road furniture shall be done by hand and the Company shall ensure that no undue damage is done to the road furniture.
- ii. The Company shall remove individual stones or other deleterious material, which may create a possible hazard to persons or property.

3.4 SPECIFICATION

- i. The grass shall be cut to a minimum height of 50 mm from ground.
- ii. Any Non-Conformance issued by the client shall be rectified within 7 days.

APPENDIX B
Preambles

Appendix B : Nota Awalan - (Memotong Rumput)
(Preamble Notes) (Grass Cutting)

ITEM	DESCRIPTION
A	<p>Keseluruhan "Bills of Quantities R03" yang dinyatakan hendaklah dibaca bersama-sama dengan "PREAMBLES TO BILLS OF QUANTITIES", "DESCRIPTION OF WORKS" dan "SPECIFICATIONS" sepertimana yang terdapat di dalam Dokumen Tender.</p> <p><i>(The whole Bills of Quantities "R03" shall be read in conjunction with the "PREAMBLES TO BILLS OF QUANTITIES", "DESCRIPTION OF WORKS" and "SPECIFICATIONS" in the Tender Documents.</i></p>
B	<p>Pihak Sub-Kontraktor DIMESTIKAN supaya MELAWAT TAPAK KERJA SEBELUM MENENDER untuk kerja-kerja yang berkenaan bagi tujuan mengenalpasti keadaan sebenar di tapak. Adalah menjadi tanggungjawab pihak Sub-Kontraktor sekiranya berlaku kegagalan ataupun kelewatan untuk menyiapkan kerja disebabkan oleh kekurangan pengetahuan di tapak kerja seperti "roads inventory" dan sebagainya.</p> <p><i>(The Sub-Contractor is REQUIRED TO VISIT THE SITE BEFORE TENDER for the works in order to identify and familiarise with the actual site condition. It shall be the responsibility of the Sub-Contractor in the event of failure or delay in completion of the works due to lack of knowledge of the site condition including roads inventory).</i></p>
C	<p>Jumlah panjang jalan yang diberi adalah "ANGGARAN" dan panjang sebenar akan ditentukan dengan membuat pengukuran semula di tapak.</p> <p><i>(The given length of road are PROVISIONAL and shall be subjected to remeasurement on site in order to determine the actual length).</i></p>
D	<p>Kerja-kerja penyenggaraan adalah termasuk kerja-kerja pembersihan seperti mencuci, menyapu, mengutip dan membuang sampah-sarap, sisa-sisa, lumpur dan lain-lain sampah, memberus kekotoran dan membuang segala yang tidak dikehendaki seperti membuang bangkai haiwan pada hari yang sama, di dalam Lingkungan Tanggungjawab Penyelenggaraan (Limit of Maintenance Responsibilities) termasuk menyediakan insuran yang bersangkutan.</p> <p><i>(The maintenance works comprising cleaning operations such as washing, sweeping, collection and disposal of litters, debris, silt and other forms of rubbish, brushing down stains and removal of foreign elements such as carcasses on the same day within the LMR (Limit of Maintenance Responsibilities including to provide all necessary Insurances).</i></p>
E	<p>"MANDAY" adalah bermaksud jumlah purata bilangan pekerja sehari untuk kerja-kerja yang bersangkutan. <i>("MANDAY" shall mean the average total number of workers for the related works per day).</i></p>
F	<p>BAYARAN hanya akan di buat untuk kerja-kerja yang telah disiapkan seperti yang dinyatakan di dalam "Bills of Quantities R03" berserta dengan bukti-bukti yang sahih seperti doket, inbois, pengukuran bersama (<i>jika ada</i>) dan lain-lain dokumen yang perlu bagi tujuan pengesahan.</p> <p><i>(PAYMENT ONLY be made to any completed works that specified in this Bills of Quantities "R03" with the proper related proves by means of dockets, invoices, joint measurement (if any) and any other necessary back-up documents for verification).</i></p>
G	<p>Segala lebih dari kerja-kerja pengorekan (excavation) yang bersangkutan dengan kerja hendaklah dibuang ke tempat yang ditentukan dan disahkan oleh wakil pihak BERKUASA TEMPATAN dan YP MAINTENANCE SDN. BHD.</p> <p><i>(Any waste or surplus excavated materials in relation to the works shall be dump to the designated area as directed and approved by the LOCAL AUTHORITY and YP MAINTENANCE SDN.BHD. representatives).</i></p>
H	<p>Kerja hanya boleh dilakukan apabila diperlukan dan diarahkan oleh pihak YP MAINTENANCE SDN. BHD. sahaja.</p> <p><i>(Works shall only be carried out as and when requested and instructed by YP MAINTENANCE SDN. BHD.).</i></p>
I	<p>Kadar HARGA untuk PEKERJA AM hendaklah TERMASUK segala peralatan dan kelengkapan berserta dengan keuntungan dan apajua "item" yang perlu untuk melakukan dan menyiapkan kerja.</p> <p><i>(The PRICE quoted for GENERAL WORKERS shall be INCLUSIVE of tools and equipments together with profit and whatever necessary items to carry out and complete the works).</i></p>
J	<p>Untuk mendapatkan kadar harga sebulan bagi kerja yang dinyatakan, Sub-Kontraktor perlu mengambilkira purata jumlah sebenar bilangan PEKERJA AM dalam sehari untuk sebulan.</p> <p><i>(In order to get the Unit Rate for one month, Sub-Contractors are to calculate the average actual total number of GENERAL WORKERS for one day to arrive for a month).</i></p>
K	<p>KADAR HARGA untuk bekalan KENDERAAN, MESIN, ALATAN DAN BARANGAN MESTILAH SUDAH DIAMBIL KIRA "item" PENGURUSAN TRAFIK seperti kon, papantanda sementara, "flagman" dan sebagainya berserta segala perkara yang perlu bagi tujuan menyiapkan kerja dengan sempurna.</p> <p><i>(The supply of VEHICLES, MACHINERIES, TOOLS AND EQUIPMENT for the works in MUST be bound INCLUSIVE in the PRICE quoted including TRAFFIC MANAGEMENT items e.g. cones, temporary signboards, flagman etc together with any other necessary items for the proper completion of the work).</i></p>

APPENDIX C
Bill Of Quantities

NO. SIRI :

YPM/24/

ITEM	KETERANGAN (DESCRIPTION)	UNIT (unit)	KUANTITI (Kuantiti)	KADAR (Rate) (RM)	HARGA (Amount) (RM)
A	<p>MEMOTONG RUMPUT (GRASS CUTTING)</p> <p>Membekal pekerja pemotong rumput secukupnya setiap hari bekerja termasuk segala kelengkapan peralatan, barangan, mesin, pengangkutan dan apajua item yang perlu berserta membuang sisa potongan rumput dan segala bentuk sampah sarap di dalam lingkungan kerja pada hari yang sama ke tempat yang di sah oleh pihak BERKUASA TEMPATAN dan YP MAINTENANCE SDN. BHD. bagi tujuan menyiapkan kerja-kerja dengan sempurna berdasarkan jadual kerja seperti yang diarahkan oleh pihak YP MAINTENANCE SDN. BHD.</p> <p>(i) Jumlah purata bilangan pemotong rumput dalam sehari (orang) .</p> <p>Nota :</p> <p>(i) Panjang kilometer jalan yang akan diberikan setiap pakej adalah diantara 40km sehingga 50km</p> <p>(ii) Panjang sebenar akan diberikan mengikut daerah masing-masing setelah sebut harga ini berjaya</p> <p>(iii) Kerja-kerja memotong rumput ini adalah selama 12 bulan</p>	KM	45.00		
	Jumlah Keseluruhan 1 bulan (Total Amount 1 month)				
	Jumlah Keseluruhan 12 bulan (Total Amount 12 months)		x	12	

Saya dengan ini mengesahkan Jumlah Tender untuk kerja sebanyak RM.....
(I/We hereby confirm the tender sum for the works at RM)

(Ringgit :.....)

Name :
(Nama)
NRIC No. :
(No. NRIC)
Designation :
(Jawatan)
Date :
(Tarikh)
HP No :
(No. Tel)

Official Company's Stamp :
(Cop Rasmi Syarikat)

APPENDIX D
Traffic Management Plan (TMP)

